
Financial Statements of Peterborough Regional Health Centre Foundation

March 31, 2020

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Independent Auditor's Report

To the Board of Directors of
Peterborough Regional Health Centre Foundation

Qualified Opinion

We have audited the financial statements of Peterborough Regional Health Centre Foundation (the "Foundation"), which comprise the statement of financial position as at March 31, 2020, and the statements of operations and changes in fund balances and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies (collectively referred to as the "financial statements").

In our opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion section of our report, the accompanying financial statements present fairly, in all material respects, the financial position of the Foundation as at March 31, 2020, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for Qualified Opinion

In common with many not-for-profit organizations, the Foundation derives revenue from donations and fundraising, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, our verification of these revenues was limited to the amounts recorded in the records of the Foundation and we were not able to determine whether any adjustments might be necessary to donations and fundraising revenue, the excess (deficiency) of revenues over expenses, and cash flows from operations for the years ended March 31, 2020 and 2019, current assets as at March 31, 2020 and 2019, and fund balances as at April 1 and March 31 for both the 2020 and 2019 years. Our audit opinion on the financial statements for the year ended March 31, 2019 was modified accordingly because of the possible effects of this scope limitation.

We conducted our audit in accordance with Canadian generally accepted auditing standards ("Canadian GAAS"). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Foundation in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Foundation's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Foundation or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Foundation's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian GAAS will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian GAAS, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Foundation's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Foundation's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause Foundation to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Deloitte LLP

Chartered Professional Accountants
Licensed Public Accountants
June 11, 2020

Peterborough Regional Health Centre Foundation
Statement of operations and changes in fund balances
Year ended March 31, 2020

		Unrestricted Funds		Restricted Funds		Endowment Funds		Total Funds	
	Notes	2020	2019	2020	2019	2020	2019	2020	2019
	10 and 11	\$	\$	\$	\$	\$	\$	\$	\$
Revenue									
Donations and fundraising	8	1,152,390	2,237,763	4,187,364	2,872,982	134,727	22,135	5,474,481	5,132,880
Investment income		182,057	142,925	—	—	(101,338)	144,522	80,719	287,447
		1,334,447	2,380,688	4,187,364	2,872,982	33,389	166,657	5,555,200	5,420,327
Expenses									
Fundraising		284,721	264,360	12,176	9,899	—	—	296,897	274,259
Administrative	9	178,599	222,504	180,306	—	—	—	358,905	222,504
Salaries and benefits		1,118,860	955,806	—	—	—	—	1,118,860	955,806
		1,582,180	1,442,670	192,482	9,899	—	—	1,774,662	1,452,569
Excess (deficiency) of revenue over expenses before grants		(247,733)	938,018	3,994,882	2,863,083	33,389	166,657	3,780,538	3,967,758
Gifts to Peterborough Regional Health Centre ("PRHC")	6	542,807	730,357	1,645,777	2,520,469	15,284	14,491	2,203,868	3,265,317
Excess (deficiency) of revenue over expenses		(790,540)	207,661	2,349,105	342,614	18,105	152,166	1,576,670	702,441
Interfund transfers	12	(377,963)	(638,245)	(209,674)	(126,246)	587,637	764,491	—	—
Fund balances, beginning of year		2,838,278	3,268,862	2,262,683	2,046,315	3,776,897	2,860,240	8,877,858	8,175,417
Fund balances, end of year		1,669,775	2,838,278	4,402,114	2,262,683	4,382,639	3,776,897	10,454,528	8,877,858

The accompanying notes are an integral part of this financial statements.

Peterborough Regional Health Centre Foundation

Statement of financial position

As at March 31, 2020

	Notes	2020 \$	2019 \$
Assets			
Current assets			
Cash		1,179,903	891,195
Accounts receivable		76,644	52,322
Prepaid expenses		27,698	24,205
Inventory		55,352	30,629
		1,339,597	998,351
Investments	3	12,493,503	11,286,845
Investments in insurance policy	3	63,591	48,819
Other receivables	4	147,916	147,916
Capital assets	5	63,876	66,434
		14,108,483	12,548,365
Liabilities and fund balances			
Current liabilities			
Accounts payable and accrued liabilities	6b	196,276	157,397
Commitments payable to PRHC	6e	3,197,397	3,265,825
		3,393,673	3,423,222
Deferred revenue		177,549	169,552
Other liabilities		82,733	77,733
		3,653,955	3,670,507
Fund balances			
Unrestricted fund		1,669,775	2,838,278
Restricted fund		4,402,114	2,262,683
Endowment funds		4,382,639	3,776,897
		10,454,528	8,877,858
		14,108,483	12,548,365

The accompanying notes are an integral part of this financial statements.

Peterborough Regional Health Centre Foundation

Statement of cash flows

Year ended March 31, 2020

	2020	2019
	\$	\$
Operating activities		
Excess of revenue over expenses	1,576,670	702,441
Amortization of capital assets	8,552	8,024
Changes in non-cash operating working capital items		
Accounts receivable	(24,322)	(6,964)
Inventory	(24,723)	1,325
Prepaid expenses	(3,493)	(2,497)
Accounts payable and accrued liabilities	38,879	10,875
Commitments payable to PRHC	(68,428)	1,056,197
Deferred revenue	7,997	(3,214)
Other liabilities	5,000	5,000
	1,516,132	1,771,187
Financing activity		
Purchase of capital assets	(5,994)	(6,215)
Investing activities		
Payment of premiums on donated life insurance policy	(14,772)	(17,272)
Change in investments (net)	(1,206,658)	(1,297,565)
	(1,221,430)	(1,314,837)
Net inflow of cash	288,708	450,135
Cash, beginning of year	891,195	441,060
Cash, end of year	1,179,903	891,195

The accompanying notes are an integral part of this financial statements.

Peterborough Regional Health Centre Foundation

Notes to the financial statements

March 31, 2020

1. Nature of organization

Supporting outstanding patient care has been the purpose, promise and passion of the Peterborough Regional Health Centre Foundation (the "Foundation") for more than 40 years. The Foundation works with the community, broader catchment area, and philanthropic partners to transform patient care at PRHC. The Foundation exists to make sure it's dedicated doctors, nurses and staff have the tools they need to hasten identification and treatment of disease, shorten wait times, reduce pain and improve outcomes. The Foundation operates as an independent entity with its own Board of Directors. It raises support from the community and philanthropic partners to fund technology and projects that improve patient care, but are not covered through government funding.

The Foundation is a registered charity under the Income Tax Act and accordingly is exempt from income taxes, provided certain requirements of the Income Tax Act are met.

2. Summary of significant accounting policies

Basis of presentation

The financial statements of the Foundation are prepared in accordance with Canadian accounting standards for not-for-profit organizations and include the following significant accounting policies.

Fund accounting

The Unrestricted Fund accounts for the Foundation's program delivery and administrative activities. The unrestricted fund also includes general unrestricted revenues used to provide funding to PRHC for general equipment purchases and cover the administrative activities of the Foundation. Investment income earned on these resources is included as revenue in the unrestricted fund.

The Restricted Funds reflect monies received for specific purposes as specified by the donor. In addition, the Board of Directors of the Foundation may, from time to time, redirect unrestricted funds to specific project initiatives in the restricted funds. Investment income earned on the Restricted Funds that is not externally restricted is included as revenue of the Unrestricted Fund.

The Endowment Fund includes those funds where either donor or internal restrictions require that the principal be maintained by the Foundation on a permanent basis.

Revenue recognition

The Foundation follows the restricted fund method of accounting for contributions whereby funds that have been externally or internally restricted are segregated in separate funds in the financial statements. The Foundation ensures, as part of its fiduciary responsibilities, that all funds received with a restricted purpose are expended in accordance with the wishes of the donor.

Contributions are recognized as revenue in the appropriate fund in the year when received. Pledges, due to their inherent nature, are not recorded in the financial statements until received. Gift shop and Nevada Lottery sales revenue are recognized immediately upon sale to the customer.

Peterborough Regional Health Centre Foundation

Notes to the financial statements

March 31, 2020

2. Summary of significant accounting policies (continued)

Contributed material and services

Contributed materials and services which are used in the normal course of the Foundation's operations and would otherwise have been purchased are recorded at their fair value at the date of the contribution if fair value can be reasonably estimated.

Volunteers contribute significant hours per year to assist the Foundation in carrying out its service delivery activities. Because of the difficulty of determining their fair value, contributed services are not recognized in the financial statements.

Gift-in-kind donations

The Foundation raises support through gift-in-kind donations to receive items needed by PRHC or to reduce the cost of fundraising and operations. Gift-in-kind donations are only recognized if the donor provides an appraisal or invoice to support the value. When recorded as a donation an equivalent amount is recorded as an expense or distribution to the respective campaigns.

Inventory

Inventory is stated at the lower of cost and net realizable value. Cost is generally determined on the first-in, first-out basis.

Capital assets

Purchased capital assets are recorded at cost. Capital assets are amortized using the following annual rates:

Furniture and equipment	10%-20%
Donor display	5%

Pension plan

The Foundation is part of a multi-employer defined benefit pension plan and therefore is accounted for using defined contribution accounting.

Use of estimates

The preparation of financial statements in accordance with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. The principal estimates used in the preparation of these financial statements are employee future benefits, the present value of the charitable remainder trust and the useful life of capital assets. Actual results could differ from management's best estimates, as additional information becomes available in the future.

Peterborough Regional Health Centre Foundation

Notes to the financial statements

March 31, 2020

2. Summary of significant accounting policies (continued)

Financial instruments

The Foundation initially recognizes financial instruments at fair value and subsequently measures them at each reporting date, as follows:

<u>Asset/liability</u>	<u>Measurement</u>
Cash	Fair value
Investments	Fair value
Investment in insurance policy	Amortized cost
Accounts receivables	Amortized cost
Other receivables	Amortized cost
Accounts payable and accrued liabilities	Amortized cost
Commitments payable to PRHC	Amortized cost

Financial assets measured at amortized cost are assessed at each reporting date for indications of impairment. If such impairment exists the asset shall be written down and the resulting impairment loss shall be recognized in the statement of operations for the period.

Transaction costs in respect of financial assets recorded at fair value are expensed as incurred.

Unless otherwise noted, management does not believe the organization is subject to significant credit, liquidity or interest rate risks.

3. Investments

(a) Long term investments

	2020	2019
	\$	\$
Bond and bond funds	—	500,643
High interest investment savings accounts	8,110,864	7,030,405
Equity funds	4,382,639	3,755,797
	12,493,503	11,286,845

Investments consist of Guaranteed Investment Certificates, Pooled and Mutual funds and Common shares. Guaranteed Investment Certificates are recorded at cost plus accrued interest, which approximates fair value. Investments in Pooled and Mutual Funds are recorded at fair market value, and common shares are recorded at the bid price as of March 31, 2020.

(b) Investment in insurance policy

The Foundation is the named owner and beneficiary of a life insurance policy which the Foundation has taken over responsibility for premium payments and is recording these payments as an asset.

Peterborough Regional Health Centre Foundation

Notes to the financial statements

March 31, 2020

4. Other receivable

In 1998, a donor created an irrevocable charitable remainder trust and named the Foundation as one of the beneficiaries. Under the terms of the trust agreement the Foundation will receive an amount upon the death of the donor. At the date of the establishment of the trust this amount was \$160,045. The present value of this amount was recorded as a receivable and as deferred revenue and is being adjusted periodically for changes in interest rates and the donor's life expectancy.

5. Capital assets

	Cost	Accumulated amortization	2020 Net book value	2019 Net book value
	\$	\$	\$	\$
Furniture and equipment	6,174	866	5,308	2,402
Donor display	128,603	70,035	58,568	64,032
	134,777	70,901	63,876	66,434

Amortization expense, not disclosed separately in the statement of operations, is \$8,552 (\$8,024 in 2019).

6. Related party transactions

(a) Ex-Officio Appointments to the Foundation Board of Directors

The Chair of the PRHC Board of Directors (or other designated Board member) serves on the Foundation Board of Directors. The President and CEO of PRHC serves as a Director of the Foundation Board (non-voting).

(b) As at March 31, 2020 accounts payable and accrued liabilities includes \$88,248 for operating costs (\$85,951 in 2019) due to PRHC.

(c) During the year the Foundation Board of Directors and CEO approved new funding related to expenditures on capital assets, minor equipment and education funding of \$2,203,868 (\$3,302,062 in 2019) to PRHC. Gifts to PRHC as reflected on the Statement of Operations and changes in fund balances of \$2,203,868 (\$3,265,317 in 2019) includes approved funding during the year net of price adjustments to the final settlement of previously approved funding. As new donor-funded equipment and technology arrives onsite at PRHC and educational initiatives are conducted these funds will be distributed to PRHC. During the year the Foundation distributed \$2,265,149 (\$2,212,796 in 2019) to PRHC.

(d) During the year the Foundation reimbursed an amount of \$1,179,410 (\$1,071,172 in 2019) to PRHC related to operating expenditures incurred on behalf of the Foundation.

(e) The balance owing to PRHC related to capital commitments for equipment, technology and patient care was \$3,197,397 as at March 31, 2020 (\$3,265,825 as at March 31, 2019).

(f) PRHC provides the Foundation with the use of office space and other services at no cost to the Foundation.

Peterborough Regional Health Centre Foundation

Notes to the financial statements

March 31, 2020

7. Pension plan and post-retirement benefits

The Foundation employees are members of the Healthcare of Ontario Pension Plan which is a multi-employer defined benefit pension plan available to all eligible employees of the participating members of the Ontario Hospital Association. Plan members will receive benefits based on the length of service and on the average of annualized earnings during the five consecutive years prior to retirement, termination or death that provide the highest earnings.

Variances between actuarial funding estimates and actual experience may be material and any differences are generally to be funded by the participating members. Each year an independent actuary determines the funding status of the Plan. The most recent actuarial valuation of the Plan as at December 31, 2019 indicates the Plan is fully funded.

Employer contributions made to the Plan during the year by the Foundation are reflected in the statement of operations and amounted to \$78,897 (\$67,785 in 2019).

8. Gift shop

Donation and fundraising revenue includes net revenue generated from the Gift Shop operation as follows:

	2020	2019
	\$	\$
Revenue	515,245	443,942
Expenditures	(320,858)	(301,974)
	194,387	141,968

9. Allocation of expenses

During the year, the Foundation began preparation for a 5 year comprehensive campaign. The Foundation retained a campaign consultant to assist Foundation management with the preparations for the campaign. These expenses are included in the administrative expense line in Restricted Funds on the Statement of operations.

10. Restricted funds

Designated gifts

As at the year end, the Foundation had numerous designated gifts under its control. These funds are established as designated donations are received and collapsed when the funds have been fully expended for their designated purpose.

Internally restricted funds

To assist the Foundation in reaching its fundraising goals, the Board of Directors has directed select unrestricted revenue to the Endowment holdings. In addition, they have created an internally restricted Board Operating Reserve Fund within the Restricted Fund. The purpose of this reserve is to provide an emergency source of funds for operating the Foundation should the need arise.

These internally restricted amounts are not available for other purposes without approval of the Board of Directors.

11. Endowment Fund

The Endowment Fund represents a pool of funds that are set aside and invested to produce an annual and dependable source of income for specific donor designated purposes, to support annual funding priorities of PRHC or to support the operations of the Foundation. Typically only the investment income, or portion thereof, is distributed annually and the principal is invested in such a way to provide some growth to keep pace with inflation while protecting principal. Income distributions are available for use and any capital gains or market adjustments are maintained in the fund to ensure growth. Endowment funds are generally held in perpetuity, established to support and sustain patient care at PRHC for generations to come.

12. Inter-fund transfers

During the year, the Board of Directors approved inter-fund transfers of \$173,086 from Restricted Funds to Unrestricted Funds (\$126,246 in 2019), \$56,265 from Unrestricted Funds to Restricted Funds (\$nil in 2019), \$92,853 from Restricted Funds to Endowment Funds (\$nil in 2019), and \$494,784 from Unrestricted Funds to Endowment (\$764,491 in 2019).

13. Risk management

Risks arising from financial instruments

Credit risk

The Foundation has cash in a major financial institution in excess of the amount insured by agencies of the federal government.

Interest rate risk

The Foundation manages its investments based on its cash flow needs and with a view to optimizing its interest income.

The Foundation is not exposed to significant interest rate risk due to the short-term maturity of its monetary assets and current liabilities.

Currency risk

Currency risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate as a result of changes in foreign exchange rates. The Foundation has investments in US equities, the value of which fluctuates in part as a result of changes in foreign exchange rates.

Market risk

Market risk arises from the possibility that changes in equity prices will affect the value of investments held by the Foundation. The Foundation endeavors to mitigate this risk by adopting an investment policy which provides appropriate portfolio diversification.

14. Significant event

On March 11 2020, the World Health Organization characterized the outbreak of a strain of the novel coronavirus ("COVID-19") as a pandemic which has resulted in a series of public health and emergency measures that have been put in place to combat the spread of the virus. The duration and impact of COVID-19 is unknown at this time and it is not possible to reliably estimate the impact that the length and severity of these developments will have on the financial results and condition of the Foundation in future periods.